

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT THE
CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON
WEDNESDAY 05 MARCH 2014 COMMENCING AT 7.00 P.M.**

PRESENT

Councillor Stubbs in the Chair
Councillors J Barnes and Stowe

In attendance:

Ms J Minor, Parish Clerk
Mr R Dyott
Mr L Armstrong
PC R Allsopp

PUBLIC FORUM

No members of the public were present.

81. APOLOGIES FOR ABSENCE

Councillor R Barnes.

82. DECLARATIONS OF INTEREST

None declared.

83. MINUTES

RESOLVED That the Minutes of the Meeting of the Parish Council held on 08 January 2014 (Minute Nos. 71 - 80) as circulated, be approved as a correct record and signed by the Chairman.

84. CHAIRMAN'S ANNOUNCEMENTS

The Chairman's welcomed Mr Les Armstrong to the meeting.

Councillors' Resignations

Members were informed that Councillor David Armstrong had resigned from the Parish Council due to ill health and Councillor Claire Bennett had resigned from the Parish Council due to relocation.

Parking of residents vehicles on grass verges – Broom Covert Road

Members were informed by Councillor Stowe that residents were parking on grass verges in Broom Covert Road destroying the amenity areas and that by extending the lay-by could resolve the matter.

RESOLVED That an email be sent to Jennifer Cross, Community Engagement Manager, Swinfen Prison.

85. HOPWAS QUARRY

Members were informed by Councillor J Barnes that the police were being more pro-active and PC Allsopp updated Members regarding the quarry and stated that he believed that CEMEX, within the next 18 months, were going to flatten the site and create a nature reserve.

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED (1) That an email be sent to Inspector Rachel Joyce thanking her and her officers for their efforts and progress to date.

(2) That an item on Hopwas Quarry continue to be included on the next agenda.

86. THE HIGH SPEED RAIL PLANS

Mr Dyott gave an update on the HS2 together with Councillor J Barnes. It was proposed by Councillor J Barnes, duly seconded and

RESOLVED That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

87. GROW WELL - VISITORS' GARDEN AT THE REAR OF THE VISITORS CENTRE, HMP/YOI, SWINFEN PRISON

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED (1) That a cheque be drawn made payable to 'the Grow Well Project' in respect of an annual contribution in the sum of £100 towards the cost of maintaining the garden (**cheque no. 100270**).

(2) That this be reviewed annually and be further considered on the Agenda for March 2015.

88. REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT 2013/14

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED That the Parish Council considers the system of internal control to be sufficiently effective and the Review of Effectiveness of Internal Audit 2013/14 be signed by the Chairman.

89. STATEMENT OF INTERNAL CONTROL AND ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED That the Parish Council considers the controls currently in place are effective and that the Statement of Internal Control and Annual Review of Effectiveness of Internal Control be signed by the Chairman.

90. WEBSITE

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED (1) That a cheque be drawn made payable to Newfangled Media Limited in the sum of £110.40 in respect of the continued maintenance of the Parish Council's website (**cheque no. 100271**).

(2) That, if at all possible, a plan showing the Parish Council's boundary be included on the website.

91. STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION (SPCA)

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED That a cheque be drawn made payable to Staffordshire Parish Councils' Association in the sum of £143 in respect of renewal of membership (**cheque number 100272**).

92. SWINFEN AND PACKINGTON PARISH COUNCIL - CO OPTING - MR RICHARD DYOTT

It was proposed by Councillor Stubbs, duly seconded by Councillor J Barnes and

RESOLVED That Mr Richard Dyott be co-opted onto the Parish Council.

**93. PLANNING DECISION
PLANNING APPLICATION 13/01094/COU AND 13/01095/LBC
INGLEY HILL FARM, TAMWORTH ROAD, WHITTINGTON HEATH
CONVERSION OF REDUNDANT AGRICULTURAL BUILDINGS TO FORM 2 DWELLINGS
AND ASSOCIATED WORKS**

RESOLVED That the information be received and noted.

**94. PLANNING APPLICATION 14/00086/FUL – MR R DYOTT
HOME FARM, TAMWORTH ROAD, WHITTINGTON HEATH
DEMOLITION OF EXISTING BUILDING AND ERECTION OF A NEW STEEL FRAMED
AGRICULTURAL BUILDING**

RESOLVED That 'No Objection' be submitted in respect of the above planning application to Lichfield District Council.

95. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

96. PARISH CLERK'S SALARY

It was proposed by Councillor Stubbs, duly seconded and

RESOLVED That cheques be drawn in respect of the Parish Clerk's February 2014 (**cheque no. 100268**) and March 2014 (**cheque no. 100269**) salary and Staffordshire Pension Fund - April 2014 (**cheque no. 100273**), Inland Revenue - April 2014 (**cheque no. 100274**), Staffordshire Pension Fund - May 2014 (**cheque no. 100275**) and Inland Revenue - May 2014 (**cheque no. 100276**).

97. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING

RESOLVED That Wednesday 14 May 2014 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meeting.

(The Meeting closed at 7.50 p.m.)

Signed

Dated